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## **Guidelines for Mutual Recognition of Specialised Safety and Emergency Response Training for North Sea Operations**

Revision 4, March 2013 by NOIA TWG



**NOGEP**



**olie**  **gas**  **danmark**

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## **GLOSSARY**

<b>Approved Training Establishment</b>	Training establishment approved by the National Associations to provide training to these guidelines
<b>Competence</b>	The ability in terms of skill, knowledge and awareness to perform activities within an occupation or function to specified standards. Competence implies that a person possesses the essential skills, knowledge, awareness and attitudes and can apply them in a particular environment.
<b>Drills</b>	Verification and maintenance of knowledge and skills through simulation of a continuous emergency preparedness effort offshore.
<b>ER</b>	Emergency Response role
<b>HLO</b>	Helicopter Landing Officer
<b>MOB boat</b>	Man Over Board boat
<b>National Associations</b>	National offshore oil & gas operators associations
<b>NOGEPa</b>	Netherlands Oil & Gas Exploration and Production Association
<b>NOIA TWG</b>	National Oil Industry Associations Training Work Group
<b>NSOAF</b>	North Sea Offshore Authorities Forum
<b>OGP</b>	International Association of Oil & Gas Producers
<b>Offshore Personnel</b>	Persons employed in work on an offshore installation
<b>Norwegian Oil and Gas</b>	Norwegian Oil and Gas
<b>Oil &amp; Gas UK</b>	UK offshore oil industry association
<b>Practice</b>	Ongoing verification and maintenance of knowledge, skills and familiarisation with the use and operation of emergency preparedness equipment and arrangements onshore and offshore.
<b>Training</b>	Acquiring and maintaining knowledge and skills.

# 1. INTRODUCTION

The requirement for competency in Specialised Safety and Emergency Response skills for offshore personnel is recognised in all areas of the oil and gas Industry. In the North Sea, anyone appointed to work offshore is required to undertake a specific basic safety training programme. In addition, for emergency response functions, some personnel are required to undertake a specific specialised training programme and, on successful completion, certificates are issued. All certificates remain valid for a set period of time, after which, refresher training is required.

This guideline states the agreement on Mutual Recognition of Specialised Safety and Emergency Response Training and is accepted by the NOIAs TWG. A previous gap analysis of basic safety training has been carried out and a mutual agreement matrix has been published for that level of training. That basic safety training matrix is not included in this document. More information about the basic safety training matrix can be found on the respective National Associations website.

## 1.1 History

In 1999 the E&P Forum (now OGP), issued a report (No. 6.59/289) containing a matrix agreed by the National Associations, showing the recognition of national basic safety training courses and additional national training requirements.

In 2002 a new group was established in order to update the OGP matrix of 1999. This group evaluated the training given in the four countries as well as the refresher training in order to agree mutual recognition arrangements. Other offshore site-based practice or drills were not evaluated.

Since 2011 the NOIA TWG has updated this document and the matrix. The members of the NOIAs TWG involved in that task were:

Gro Mikalsen	ConocoPhillips/Norwegian Oil and Gas
Aud Nistov	Norwegian Oil and Gas
Rune Roaldsand	Statoil/ Norwegian Oil and Gas
Jan Klootsema	NOGEPA
Bob Lauder	Oil & Gas UK
Robert Paterson	Oil & Gas UK
Kenneth Thiim	Oil & Gas Denmark

It is not the intent of this guideline to supersede existing regulations and nothing specified herein should be construed as authority to operate other than in strict compliance with international, flag state, coastal state or local laws and regulations.

# 2. APPLICATION

The guidelines are primarily intended for use in the North Sea offshore oil and gas industry

covered by the signatory national trade associations. The guideline addresses the training provided to all offshore workers regularly assigned to specialised emergency response roles within offshore installation emergency response functions.

It is important to stress that in view of the location-specific competence required of many ER roles; Operators must exercise good judgment and assure the competence and readiness of the individual before he is assigned to an offshore ER function. As an example, a fire and rescue team member trained in Norway but then transferred to the UK would require Company and installation-specific orientation prior to deployment as a fire team member on a UK installation. The basic fire and rescue team member team training undertaken in Norway would however allow the individual to attend fire and rescue team refresher training in the UK without the need to attend a UK basic fire and rescue team member training course.

### **3. MUTUAL RECOGNITION OF SPECIALISED SAFETY AND EMERGENCY RESPONSE TRAINING**

It is agreed that Oil & Gas UK, Norwegian Oil and Gas, NOGEPa and Oil & Gas Denmark, will recognise specialised safety and emergency response training given in each of the countries and in accordance with this agreement and future updates.

#### **3.1 *The Matrix***

The matrix shows the mutual recognition of the specialised safety and emergency response training undertaken at approved training centres and agreed by the North Sea National Associations who are party to the NOIA TWG.

The mutual recognition matrix is a living document and therefore regular updates must be carried out in order to keep the information current. This can be combined with the scheduled NOIA TWG meetings for exchange of audit information.

#### **3.2. *Validity of Certificates***

For those certificates which have been approved for use in the North Sea but where there is conflict regarding the duration of validity between the country of issue and where the operation takes place, the requirements for renewal for the operating country shall apply.

E.g. Someone holding a Danish MOB boat certificate (valid for 4 years in Denmark) and will work on the Norwegian Continental Shelf as a MOB boat member must renew their certificate after 2 years (in line with Norwegian Oil and Gas requirements) even though they may have 2 years remaining on their Danish validation certificate.

#### **4. Matrix of Mutual Recognition of Specialised Safety and Emergency response training**

**Matrix 1 - Mutual recognition of Lifeboat Coxswain Course in the North Sea**

Country	Course	Validity period	Denmark	Netherlands	Norway	UK
DK	Lifeboat Captain	4 years		Accepted	Accepted	Accepted
	Lifeboat Captain Refresher			Accepted	Accepted	Accepted
NL	Basic Coxswain Lifeboat	2 years	Accepted		Accepted	Accepted
	Refresher Coxswain Lifeboat		Accepted		Accepted	Accepted
NO	Lifeboat Coxswain		Accepted	Accepted		Accepted
	Lifeboat Coxswain refresher		Accepted	Accepted		Accepted
UK	Offshore Lifeboat Coxswain		Accepted	Accepted	Accepted	
	Offshore Lifeboat Coxswain Further Practice		Accepted	Accepted	Accepted	

<b>Matrix 2 - Mutual recognition of MOB Boat Course in the North Sea</b>						
<b>Country</b>	<b>Course</b>	<b>Validity period</b>	<b>Denmark</b>	<b>Netherlands</b>	<b>Norway</b>	<b>UK</b>
DK	MOB Boat course	4 years		Accepted	Accepted	Accepted
	MOB Boat Refresher			Accepted	Accepted	Accepted
NL	Basic Man Overboard Coxswain	2 years	Accepted		Accepted	Accepted
	Refresher Man Overboard Coxswain		Accepted		Accepted	Accepted
NO	MOB Boat		Accepted	Accepted		Accepted
	MOB Boat refresher		Accepted	Accepted		Accepted
UK	Fast Rescue Craft Coxswain	3 years	Accepted	Accepted	Accepted	
	Fast Rescue Craft Coxswain refresher (revalidated by the Ongoing Onboard Training Programme)		Accepted	Accepted	Accepted	



**Matrix 3 - Mutual recognition of Fire & Rescue Team Member Course in the North Sea**

Country	Course	Validity period	Denmark	Netherlands	Norway	UK
DK	Offshore Fire Team Member	4 years		Accepted	Accepted	Accepted
	Offshore Fire Team Member Refresher			Accepted	Accepted	Accepted
NL	Basic Member Fire Fighting and Rescue Team Offshore	2 years	Accepted		Accepted	Accepted
	Refresher Member Fire Fighting and Rescue Team Offshore		Accepted		Accepted	Accepted
NO	Search and Rescue team basic	1 year	Accepted	Accepted		Accepted
	Search and Rescue refresher		Accepted	Accepted		Accepted
UK	Offshore Emergency Response Team Member	2 years	Accepted	Accepted	Accepted	
	Further Offshore Emergency Response Team Member		Accepted	Accepted	Accepted	

<b>Matrix 4 - Mutual recognition of Fire &amp; Rescue Team Leader Course in the North Sea</b>						
<b>Country</b>	<b>Course</b>	<b>Validity period</b>	<b>Denmark</b>	<b>Netherlands</b>	<b>Norway</b>	<b>UK</b>
DK	Offshore Fire Team Leader	4 years		Accepted	Accepted	Accepted
	Offshore Fire Team Leader			Accepted	Accepted	Accepted
NL	Offshore Fire/Emergency Response Team Leader	2 years	Accepted		Accepted	Accepted
	Refresher Offshore Fire Emergency Response Team Leader		Accepted		Accepted	Accepted
NO	Offshore Fire Team Leader refresher*	1 year	Accepted	Accepted		Accepted
UK	Offshore Emergency Response Team leader	2 years	Accepted	Accepted	Accepted	
	Further Offshore Emergency Response Team Leader		Accepted	Accepted	Accepted	

\* Included in the Search and Rescue refresher course

**Matrix 5 - Mutual recognition of Helideck Team Member Course in the North Sea**

<b>Country</b>	<b>Course</b>	<b>Validity period</b>	<b>Denmark</b>	<b>Netherlands</b>	<b>Norway</b>	<b>UK</b>
DK	Danish Helicopter Landing Officer	4 years		Accepted	Accepted	Accepted
	Danish Helicopter Landing Officer			Accepted	Accepted	Accepted
NL	Helicopter Landing Officer (HLO) Basic	2 years	Accepted		Accepted	Accepted
	Helicopter Landing Officer (HLO) Refresher		Accepted		Accepted	Accepted
NO	HLO basic		Accepted	Accepted		Accepted
	HLO refresher		Accepted	Accepted		Accepted
UK	Offshore Helideck ER Team Member		Accepted	Accepted	Accepted	
	Further Offshore Helideck ER Team Member		Accepted	Accepted	Accepted	

<b>Matrix 6 - Mutual recognition of First Aid Course in the North Sea</b>						
<b>Country</b>	<b>Course</b>	<b>Validity period</b>	<b>Denmark</b>	<b>Netherlands</b>	<b>Norway</b>	<b>UK</b>
DK	First Aid*	3-4 years		Not accepted	Not accepted	Not accepted
	First Aid Refresher*			Not accepted	Not accepted	Not accepted
NL	Basic Offshore First Aid	2 years	Accepted		Accepted	Accepted
	Refresher Offshore First Aid		Accepted		Accepted	Accepted
NO	First Aid Basic		Accepted	Accepted		Accepted
	First Aid Refresher		Accepted	Accepted		Accepted
UK	First Aid at Work	3 years	Accepted	Accepted	Accepted	
	First Aid at Work		Accepted	Accepted	Accepted	

\* Not included in the DK First Aid

- Use of equipment in the emergency hospital/sick bay
- Use of transport equipment
- Assist in the setting up of intravenous and fluids treatment and with treatment of the wounded in the emergency hospital/sick bay
- General hypothermia
- Use of the emergency bag
- Use of the semi-automatic defibrillator